

WHAT should I do if I think my child has SEND?

- Talk to your child's class teacher
- Contact St Joseph's SENDCo- Mrs Gudgin. Appointments can be made via the school office or by emailing admin@st-josephs.suffolk.sch.uk

HOW do we identify children with SEND and assess their needs?

- Class teacher has concerns about pupil progress, so makes a referral to the SENDCo
- The SENDCo observes the child, talks with the child and looks at information gathered from assessments and books
- SENDCo contacts parents/carers to invite them to a meeting, where by a plan of action is agreed
- SENDCo contacts external agencies for advice and support after parental consent.
- SENDCo regular meets with teacher and parents to review pupils progress and to agree further support if needed.

HOW can St Joseph's meet your child's needs and WHAT types of support are available?

Every child's needs are considered on an individual basis. We adapt the curriculum for children with SEND into these 4 areas:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health difficulties
- Sensory and/or physical needs (hearing impairment; visual impairment; multisensory impairment)

For more information on the SEND 4 areas please see our school website.

All children are exposed to high quality teaching every day with their class teacher and teacher assistant. All classrooms are inclusion friendly and support pupils with different learning difficulties eg use of clicker, using task cards, brain breaks, safe spaces/safe adults, using practical resources to aid learning. In the afternoons we run specific interventions on a 1:1 basis and /or small group basis depending on the needs of the child/children. We use various resources and specialised equipment to support each child. We communicate regularly with parents, set termly targets and meet with pupils, parents/carers and other professionals where appropriate.

Details of the support provided for your child can be found in their Learning Conversation record.

WHAT are the arrangements for reviewing children with SEND's progress and HOW is this communicated to me?

- Pupil assessment data is collected and analysed/reviewed termly to identify gaps, as well as other specific standardised or diagnostic assessments and to check interventions are impacting on the pupil.
- Progress is also reviewed through observational evidence, looking at pupil books and talking with the child and parents.
- Targets are reviewed termly with pupils and parents at learning conversation meetings, where the SENDCo can also attend.
- Parents and pupil's views are captured on pupil passports as part of the Assess-Plan-Do-Review graduated approach meeting the needs of pupils with Special Educational Needs.
- Pupils with EHC Plans have annual review meetings, where parents and pupils have the chance to review targets set and contribute in discussions to agree new actions.
- Regular informal conversations with parents and SENDCo take place as and when.



WHAT are the arrangements for handling complaints from parents of children with SEND about provision at St Joseph's?

In the first instance any concern about the implementation of the SEND policy should be raised with the class teacher. Any continued concerns should be raised with the SENDCo, Headteacher or SEN Governor.

Did this sheet answer your questions?

If you would like to make any comments or suggestions please either see the SENDCo in person or post your comment via the school office.

HOW will St Joseph's support my child in starting a new school or moving classes?

- Close links with local pre-schools and secondary settings are established, so additional transition for individual children can be arranged. The SENDCo meets with the nursery/secondary school SENDCo to share paperwork and to discuss needs. The SENDCo meets new pupils at the local pre-school settings to begin building connections.
- When pupils move into new classes at St Josephs the SENDCo shares relevant information with the new class teacher before the pupils starts in their class and to discuss strategies and interventions that are appropriate for the pupils to continue to make good progress.
- When annual reviews take place for pupils on EHC Plans in Year 6, secondary school SENDCO's are invited.

WHAT specialist services or expertise are available and WHERE can I find more support and information?

The SENDCo is experienced in her role and can offer advice, training and additional information or resources to staff as well as sharing external training opportunities.

Other expertise is available from:

- School Nursing Team
- Health Visitor
- Children's Centre
- SENDIASS
- GP
- Occupational therapists
- Educational Psychologists
- Physiotherapists
- Mental Health Workers
- SENDAT
- SaLT (in-house Mrs Luisa Martinez)
- Dyslexia outreach team (DOT)
- County Inclusion service (CISS)
- OM Health and Well-being service

Suffolk County Council provides a range of specialist support services.

Please look at <https://www.access-unlimited.co.uk/home/access-unlimited-one-stop-shop/>